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Holly McClurg, Ph.D.

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**REGULAR MEETING OF THE
CITIZENS' OVERSIGHT COMMITTEE OF THE
DEL MAR UNION SCHOOL DISTRICT
(MEASURE MM - APPROVED BY DISTRICT VOTERS ON NOVEMBER 6, 2018)**

The Measure MM Citizens' Oversight Committee (Committee) will attend, and participate in, this Committee meeting via teleconferencing. Pursuant to Executive Order N-29-20 issued by the Governor of the State of California, certain provisions of the Ralph M. Brown Act applicable to meetings of the Committee concerning teleconferencing have been suspended due to concerns relative to COVID-19 Coronavirus and public gatherings.

In line with State and local directives concerning physical distancing under the current emergency situation, this meeting of the Committee will be conducted by conference/video call only.

THERE WILL BE NO PHYSICAL MEETING LOCATION FOR THIS COMMITTEE MEETING

Please click the link below to join the webinar:
<https://delmarschools.zoom.us/j/84387722402>

Or iPhone one-tap :

US: +16699009128,,84387722402# or +13462487799,,84387722402#

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Webinar ID: 843 8772 2402

International numbers available: <https://delmarschools.zoom.us/j/84387722402>

Persons wishing to address the Committee concerning items on the agenda are invited to do so when the item is addressed at the meeting. Please complete and submit the Request to Provide Public Input Form (see link below). When the Chairperson invites you to speak, the moderator will unmute your device. Please state your name for the record. In the interest of time and order, each speaker is allotted a maximum of three (3) minutes. When your speaking time expires you will be prompted with a 15-second warning, after which the moderator will mute your device.

Access the Request to Provide Public Input Form at the link below:
<https://forms.gle/zTyfrs9uo8aC4ueH8>

This link to the Request to Provide Public Input Form will be available one hour prior to the meeting, beginning at 4:30pm, Monday, April 20, 2020 in order to give the public an opportunity to complete a request to speak.

If you are unable to access the live link to the Request to Provide Public Input Form, please email Chris Delehanty at cdelehanty@dmusd.org.

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AGENDA

April 20, 2020

5:30 p.m.

Citizens' Oversight Committee website with downloadable written materials:

<https://www.dmUSD.org/Page/8772>

A. CALL TO ORDER: 5:30 p.m.

Acting Chairperson: Robert E. Anslow, Esq.

B. DISCUSSION CONCERNING RECORDING OF CITIZENS' OVERSIGHT COMMITTEE MEETING AND PRESENTATION ON VIRTUAL/TELECONFERENCE MEETING PROCEDURES

C. ROLL CALL (Establishment of a Quorum)

Committee Members:

Neelum Arya	Vice President, Community-At-Large Representative
Ira Sharp	Clerk, Senior Citizens' Organization Representative
Kathy Huang	Business Community Representative
David Jackson	Taxpayer Organization Representative
Katie Hazen	Parent-Teacher Organization Representative
Sameer Vora	Parent of Enrolled DMUSD Student Representative
Fuxiao Xin	Community-At-Large Representative

D. PUBLIC COMMENTS

1. At this time, the Committee welcomes public comments. As set out in the Committee Policies, a total of 30 minutes is provided so members of the public can address the Committee. Speakers are limited to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken in response to public comments submitted. The Committee may: (1) acknowledge receipt of the information; (2) refer the matter to staff with no direction as to action or priority; and/or (3) direct that the matter be agendized for a future meeting of the Committee.

Access the Request to Provide Public Input Form at the link below:

<https://forms.gle/zTyfrs9uo8aC4ueH8>

E. APPROVAL OF FEBRUARY 3, 2020 MINUTES

F. PRESENTATION OF MEASURE MM, SERIES 2019 A, BOND PAYMENT LOG

G. MEASURE MM PROJECT PROGRESS UPDATE

H. DISCUSSION AND POSSIBLE ACTION(S) ON CITIZENS' OVERSIGHT COMMITTEE ELECTION OF CHAIRPERSON

- I. CONSIDERATION OF AND POSSIBLE ACTION ON CITIZENS' OVERSIGHT COMMITTEE ANNUAL REPORT FOR FISCAL YEAR 2018 – 2019
- J. DISCUSSION AND POSSIBLE ACTION(S) RELATIVE TO PROPOSED COMMITTEE MEETING SCHEDULE FOR 2020
 - 1. Set date, time and place for the next meeting(s) of Citizens' Oversight Committee
- K. COMMENTS FROM COMMITTEE MEMBERS
- L. ADJOURNMENT

Compliance with the Requirements of California Government Code Section 54954.2 In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in this meeting, or if you need this agenda provided in an alternative format, please contact the District Office Administration at telephone (858) 755-9301 (as representative of the Committee) at least 72 hours in advance of the scheduled Committee meeting. Notification 72 hours prior to the meeting will assist the Committee and the District in making reasonable arrangements to accommodate your request.

Availability of Agenda Materials: Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Del Mar Union School District Citizens' Oversight Committee in connection with a matter subject to discussion or consideration at an open meeting of the Citizen's Overnight Committee(s) are available for public inspection at the District's website listed below. For meetings with attendance locations(s) if such writings are distributed to members of the Committee less than 72 hours prior to the meeting, they will be available in the District's Business Offices at the same time as they are distributed, except that, if such writings are distributed immediately prior to, or during, the meeting, they will be available in the District's Business Offices. If the meeting is conducted by teleconference only the writings/documents will be posted at Citizens' Oversight Committee website with downloadable written materials: <https://www.dmusd.org/Page/8772>

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MINUTES

**REGULAR MEETING OF THE
CITIZENS' OVERSIGHT COMMITTEE OF THE
DEL MAR UNION SCHOOL DISTRICT
(MEASURE MM - APPROVED BY DISTRICT VOTERS ON NOVEMBER 6, 2018)**

February 3, 2020

5:30 p.m.

Del Mar Union School District Office Training Center
11232 El Camino Real, San Diego, CA 92130

Citizens' Oversight Committee Website: <https://www.dmusd.org/Page/8772>

A. CALL TO ORDER: **5:30 p.m.**

Acting Chairperson: Robert E. Anslow

B. ROLL CALL (Establishment of a Quorum)

Committee Members: **All members were present**

Neelum Arya	Vice President, Community-At-Large Representative
Ira Sharp	Clerk, Senior Citizens' Organization Representative
Kathy Huang	Business Community Representative
David Jackson	Taxpayer Organization Representative
Katie Hazen	Parent-Teacher Organization Representative
Sameer Vora	Parent of Enrolled DMUSD Student Representative
Fuxiao Xin	Community-At-Large Representative

District Administrators/Staff present:
Holly McClurg, Ph. D., Superintendent
Cathy Birks, Assistant Superintendent, Business Services
Chris Delehanty, Executive Director of Capital Programs
Mark Pong, Director of Finance
Michelle Bothe, Administrative Assistant, Business Services

C. PLEDGE OF ALLEGIANCE

The acting chairperson, Mr. Anslow, lead the Committee, District staff and members of the public in the Pledge of Allegiance

D. PUBLIC COMMENTS

1. At this time, the Committee welcomes public comments. As set out in the Committee Policies, a total of 30 minutes is provided so members of the public can address the Committee. Speakers are limited to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken in response to public comments submitted. The Committee may: (1) acknowledge receipt of the information; (2) refer the matter to staff with no direction as to action or priority; and/or (3) direct that the matter be agendaized for a future meeting of the Committee.

Public comments regarding non-agenda items:

1. Kelley Huggett spoke regarding her concerns for the Del Mar Heights School Rebuild Project.
2. Rosanna Martin spoke regarding the budget for Del Mar Heights School Rebuild and Pacific Highlands Ranch School #9 Projects. She referenced CASH as a “lobbyist group”.

E. APPROVAL OF DECEMBER 3, 2019 MINUTES

On a motion by Ira Sharp, seconded by Neelum Arya, and carried unanimously, the COC approved the minutes of the December 3, 2019 with minor adjustment to the lettering outline of the agenda items.

F. PRESENTATION OF MEASURE MM, SERIES 2019 A, BOND PAYMENT LOG

Mr. Pong presented on the budget and expenditures for the Del Mar Heights School Rebuild Project and the Pacific Highlands Ranch School #9 Project as of December 31, 2019.

G. MEASURE MM PROJECT PROGRESS UPDATE

Mr. Delehanty presented an update on the Del Mar Heights School Rebuild Project and the Pacific Highlands Ranch School #9 Project. Discussion included: community design meetings, design priorities, and future summer projects. No action was taken on this item.

H. PRESENTATION OF CITIZENS’ OVERSIGHT COMMITTEE WEBSITE INFORMATION

Mr. Anslow addressed the issue of Committee members deciding how they would like the public to contact individual Committee members. Members will provide Mr. Delehanty individual direction for public contact using either a DMUSD or personal email for principal direct contacts.

I. DISCUSSION AND POSSIBLE ACTION(S) ON CITIZENS’ OVERSIGHT COMMITTEE ELECTION OF CHAIRPERSON

The Committee declined to elect a Chairperson at this time. Mr. Anslow will continue to act as Acting Chairperson. This will continue to be a standing agenda item.

J. DISCUSSION AND POSSIBLE ACTION(S) RELATIVE TO PROPOSED COMMITTEE MEETING SCHEDULE FOR 2020

1. Set date, time and place for the next meeting(s) of Citizens’ Oversight Committee
Meeting schedule will be to set one Committee meeting at a time. Following discussion, the next Committee meeting will be held on Monday, April 20, 2020 at the Del Mar Union School District Office Training Center 5:30-7:00. Mr. Anslow suggested that as construction begins and continues at Del Mar Heights School and Pacific Highlands Ranch School #9, the Committee might wish to conduct meeting(s) at those locations so the Committee members can see the progress.

K. DISCUSSION AND POSSIBLE ACTION(S) RELATIVE TO DURATION OF CITIZENS' OVERSIGHT COMMITTEE MEETINGS

The Committee expressed a strong desire that Committee meetings will have a hard stop time of 7:00 pm. Mr. Anslow informed the Committee about the rules of a quorum. There needs to be at least 4 out of the 7 Committee members at a Committee meeting for the Committee meeting to continue. If a Committee meeting runs late in the future, as long as 4 members would like to stay, the Committee meeting can continue. If the number of Committee members present/participating drops below 4, the Committee meeting will be adjourned.

L. COMMENTS FROM COMMITTEE MEMBERS

The Committee discussed the Measure MM bond funds expenditure boundaries as applicable to the Del Mar Heights School Rebuild Project. Following the Committee discussion, there was no direction provided at the time to agendaize discussion on this particular matter. Mr. Anslow stated that if any of the members had concerns regarding the expenditures, they will need to notify the District to put this topic on the next meeting's agenda (April 20, 2020). Absent an expressed desire by the Committee members for a presentation on this topic it will not be agendaized for a Committee meeting.

M. ADJOURNMENT

7:11 pm

The foregoing Minutes of the February 3, 2020 have been reviewed and approved by the Citizens' Oversight Committee:

Ira Sharp, Clerk



2018 General Obligation Bond Measure

Measure MM Cumulative Project Expenditures as of March 31, 2020

Del Mar Heights School Rebuild Project Budget

Object Code	Description	Budget as of 3/31/20	Actual Expenditures 3/31/20	Balance
FUNDING SOURCES:				
	Proceeds from General Obligation Bond	56,062,500		
	TOTAL FUNDS AVAILABLE	56,062,500		
EXPENDITURES:				
1. Site				
6100-040	Surveying Costs	33,800	31,300	2,500
6100-052	Dept. of Toxic Substance Control Fees	6,000	1,500	4,500
6100-057	Environmental Costs	200,000	81,862	118,138
6100-060	Other Site Costs	2,500	2,457	43
2. Planning				
6200-001	Architect Fees	2,800,000	956,645	1,843,355
6200-020	Division of State Architecture Fees	400,000	-	400,000
6200-030	California Dept. of Education Fees	35,000	-	35,000
6200-040	Preliminary Tests	30,000	14,728	15,273
6200-050	Other Costs	105,000	698	104,302
				-
3. Construction				
6200-070	Main Constuction	43,625,000	-	43,625,000
6200-074	Other Construction	323,000	8,971	314,029
6200-076	Interim Housing	385,000	-	385,000
6200-080	Inspections	650,000	-	650,000
6200-090	Construction Tests	300,000	-	300,000
6400-000	Furniture and Equipment	3,250,000	-	3,250,000
6400-003	Technology	1,000,000	-	1,000,000
				-
	Project Contigencies	2,917,200		2,917,200
TOTAL BUDGET		56,062,500	1,098,160	54,964,340

**Del Mar Union School District
2018 General Obligation Bond Measure MM
Expenditures Through 3/31/20**

Del Mar Heights School Rebuild Project Summary								
Vendor	Description	Original Budget	Changes	Revised Budget	Expenditures as of 12/31/2019	Current Expenditures	Total Expenditures	Remaining Balance
Air America Testing	Asbestos Survey & Abatement	20,966.00	-	20,966.00	-	8,971.00	8,971.00	11,995.00
Baker Nowicki Design Studio	Archtect Fees	2,287,500.00	447,112.00	2,734,612.00	343,125.00	613,519.61	956,644.61	1,777,967.39
Bluebeam Inc	Software	698.00	-	698.00	-	698.00	698.00	-
California Geological Survey	Surveying	3,600.00	-	3,600.00	-	3,600.00	3,600.00	-
County Treasury (CA Dept. Fish & Wildlife)	CEQA Fee	2,456.75	-	2,456.75	-	2,456.75	2,456.75	-
Dept. of Toxic Substance Control	Environment Fee	1,500.00	-	1,500.00	1,500.00	-	1,500.00	-
Nova Services	Geotechnical Services	13,800.00	1,500.00	15,300.00	13,800.00	927.50	14,727.50	572.50
Placeworks, Inc	Environmental Consultant	81,868.00	-	81,868.00	50,301.22	31,561.11	81,862.33	5.67
Snipes Engineering, Inc	Surveying	26,950.00	750.00	27,700.00	26,950.00	750.00	27,700.00	-
Grand Total		2,439,338.75	449,362.00	2,888,700.75	435,676.22	662,483.97	1,098,160.19	1,790,540.56

Del Mar Heights School Rebuild Project Vendor Detail				
Vendor	Description	Current Expenditure	Invoice #	Payment Date
Air America Testing	Asbestos Survey & Abatement	8,971.00	n/a	2/18/2020
Baker Nowicki Design Studio	Archtect Fees	171,562.50	19009-00-06	1/27/2020
		171,562.50	19009-00-07	1/13/2020
		113,231.25	19009-00-08	3/2/2020
		80,030.96	19009-01-01	3/13/2020
		12,417.40	19009-02-01	3/13/2020
		64,715.00	19009-03-01	3/13/2020
	Subtotal	613,519.61		
Bluebeam Inc	Software	698.00	n/a	3/12/2020
California Geological Survey	Surveying	3,600.00	n/a	2/4/2020
County Treasury (CA Dept. Fish & Wildlife)	CEQA Fee	2,456.75	n/a	2/18/2020
Nova Services	Geotechnical Services	290.00	8901	3/30/2020
		637.50	9101	3/30/2020
	Subtotal	927.50		
Placeworks, Inc	Environmental Consultant	7,243.47	70606	1/22/2020
		4,465.00	70849	1/27/2020
		834.07	71132	2/28/2020
		19,018.57	71472	3/23/2020
	Subtotal	31,561.11		
Snipes Engineering, Inc	Surveying	750.00	24450	1/17/2020
Grand Total		662,483.97		

Pacific Highlands Ranch School #9 Project Budget

Object Code	Description	Budget as of 3/31/20	Actual Expenditures 3/31/20	Balance
FUNDING SOURCES:				
	Proceeds from General Obligation Bond	22,648,362		
	Other Funding Sources	47,397,638		
	TOTAL FUNDS AVAILABLE	70,046,000		
EXPENDITURES:				
1. Site				
6100-010	Land- Purchase	11,000,000	-	11,000,000
6100-040	Surveying Costs	33,600	23,000	10,600
6100-050	Site Support Costs	70,000	67,071	2,929
6100-051	Phase I Environ. Site Assessment Costs	6,900	6,892	8
6100-052	Dept. of Toxic Substance Control Fees	6,000	3,027	2,973
6100-060	Other Site Costs	72,500	-	72,500
				-
2. Planning				
6200-001	Architect Fees	2,600,000	785,462	1,814,538
6200-020	Division of State Architecture Fees	350,000	-	350,000
6200-030	California Dept. of Education Fees	50,000	-	50,000
6200-040	Preliminary Tests	30,000	14,453	15,548
6200-050	Other Costs	55,000	-	55,000
				-
3. Construction				
6200-070	Main Constuction	45,920,000	-	45,920,000
6200-074	Other Construction	532,000	-	532,000
6200-080	Inspections	650,000	-	650,000
6200-090	Construction Tests	300,000	-	300,000
6400-000	Furniture and Equipment	3,750,000	-	3,750,000
6400-003	Technology	1,000,000	-	1,000,000
				-
	Project Contingencies	3,620,000	-	3,620,000
	TOTAL BUDGET	70,046,000	899,905	69,146,095

**Del Mar Union School District
2018 General Obligation Bond Measure MM
Expenditures Through 3/31/20**

Pacific Highlands Ranch School #9 Project Summary								
Vendor	Description	Original Budget	Changes	Revised Budget	Expenditures as of 12/31/19	Current Expenditures	Total Expenditure	Remaining Balance
California Geological Survey	Surveying	3,600.00	-	3,600.00	-	3,600.00	3,600.00	-
Dept. of Toxic Substance Control	Environmental Fee	3,027.22	-	3,027.22	3,027.22	-	3,027.22	-
DUDEK	Phase I Environ. Rpt	6,900.00	-	6,900.00	6,892.46	-	6,892.46	7.54
Nova Services	Geotechnical Services	13,800.00	1,500.00	15,300.00	13,800.00	652.50	14,452.50	847.50
OBR Architecture, Inc	Architect Fees	2,382,620.00	-	2,382,620.00	482,315.24	303,146.55	785,461.79	1,597,158.21
Placeworks, Inc	Environmental Consultant	69,365.00	-	69,365.00	45,220.44	21,850.49	67,070.93	2,294.07
Snipes Engineering	Surveying	17,000.00	4,400.00	21,400.00	19,400.00	-	19,400.00	2,000.00
Grand Total		2,496,312.22	5,900.00	2,502,212.22	570,655.36	329,249.54	899,904.90	1,602,307.32

Pacific Highlands Ranch School #9 Vendor Detail Summary				
Vendor	Description	Current Expenditure	Invoice #	Payment Date
California Geological Survey	Surveying	3,600.00	n/a	2/6/2020
Nova Services	Geotechnical Services	507.50	8900	3/23/2020
		145.00	9100	3/23/2020
		Subtotal	652.50	
OBR Architecture, Inc	Architect Fees	213,985.80	006-9	1/5/2020
		17,832.15	006-10	2/18/2020
		71,328.60	006-11	3/6/2020
	Subtotal	303,146.55		
Placeworks, Inc	Environmental Consultant	15,466.25	70253	1/8/2020
		510.00	70605	1/22/2020
		4,327.50	70848	1/27/2020
		360.59	71131	2/28/2020
		1,186.15	71470	3/23/2020
	Subtotal	21,850.49		
Grand Total		329,249.54		

Torrey Hills School Field Upgrade Project Budget

Object Code	Description	Budget as of 3/31/20	Actual Expenditures 3/31/20	Balance
FUNDING SOURCES:				
	Proceeds from General Obligation Bond	550,000		
	TOTAL FUNDS AVAILABLE	550,000		
EXPENDITURES:				
Land Improvements				
6170-001	Archtect Fees	105,482	-	105,482
6170-000	Division of State Architecture Fees	6,171	6,171	-
6170-070	Main Contractor	388,347	-	388,347
	Project Contingencies	50,000	-	50,000
TOTAL BUDGET		550,000	6,171	543,829

Del Mar Union School District
 2018 General Obligation Bond Measure MM
 Expenditures Through 3/31/20

Torrey Hills School Field Upgrade Project Summary								
Vendor	Description	Original Budget	Changes	Revised Budget	Expenditures as of 3/31/20	Current Expenditures	Total Expenditures	Remaining Balance
Baker Nowicki Design Studio	Archtect Fees	105,482.00	-	105,482.00	-	-	-	105,482.00
Division of the State Architect	DSA Plan Check Fees	6,171.00	-	6,171.00	-	6,171.00	6,171.00	-
Grand Total		111,653.00	-	111,653.00	-	6,171.00	6,171.00	105,482.00

Torrey Hills School Field Upgrade Project Vendor Detail				
Vendor	Description	Expenditure	Invoice #	Payment Date
Division of the State Architect	DSA Fees	6,171.00	n/a	3/23/2020
Grand Total		6,171.00		

DEL MAR UNION SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE

(MEASURE MM - Approved by Del Mar Union School District Voters on November 6, 2018)

ANNUAL REPORT

Period Covering – May, 2019 to June 30, 2019 (Fiscal Year 2018-19)

THIS REPORT (“Report”) IS HEREBY ADOPTED BY THE **DEL MAR UNION SCHOOL DISTRICT MEASURE MM CITIZENS’ OVERSIGHT COMMITTEE** PURSUANT TO EDUCATION CODE SECTION 15280(b) AND SUBMITTED TO THE PUBLIC IN CONFORMANCE WITH SUCH SECTION. THIS REPORT COVERS THE PERIOD OF FROM MAY, 2019, TO JUNE 30, 2019 (FISCAL YEAR 2018-19), AND CERTAIN RELATED MATTERS.

I. MEMBERSHIP OF THE DEL MAR UNION SCHOOL DISTRICT CITIZENS’ OVERSIGHT COMMITTEE:

Citizens’ Oversight Committee Members:

The membership on the Del Mar Union School District (District) Measure MM Citizens’ Oversight Committee (COC) currently consists of the following individuals:

- Neelum Arya *(Community-At-Large Representative)*
- Katie Hazen *(Parent-Teacher Organization Representative)*
- Kathy Huang *(Business Community Representative)*
- David Jackson *(Taxpayer Organization Representative)*
- Ira Sharp *(Senior Citizens’ Organization Representative)*
- Sameer Vora *(Parent of Enrolled DMUSD Student Representative)*
(Appointed in September, 2019)
- Fuxiao Xin *(Community-At-Large Representative)*

During the period covered by this Report the COC had not yet elected officers. As of June 30, 2019, Mr. Robert E. Anslow (School District Bond Counsel) was Acting Chairperson for the COC.

II. ACTIVITIES OF THE DEL MAR UNION SCHOOL DISTRICT MEASURE MM CITIZENS’ OVERSIGHT COMMITTEE:

Minutes describing the meetings and activities of the COC are available as public records and are available on the COC website. For more complete descriptions of actions taken by the COC please see Minutes of the corresponding meeting posted on the District-maintained COC Website (described herein). All approved COC Agendas, approved Minutes and Annual Reports are, and have been, posted on the COC Website: <https://www.dmusd.org/Page/8772>.

Additional documents and reports are posted at the COC Website in accordance with the directives of the COC.

III. CITIZENS' OVERSIGHT COMMITTEE (COC) FINDINGS FOR FISCAL YEAR 2018/2019:

In order to comply with the requirements of Proposition 39, the COC has made certain findings as to activities of the COC and the use and expenditure of Measure MM Bond proceeds for the referenced Fiscal Year. The COC hereby finds and determines as follows:

1. COC has met regularly.

The meeting of the COC held during Fiscal Year 2018-19 is briefly described above. Approved Minutes of the COC meetings from and after May 8, 2019, are on file with the District and are posted on the COC Website at: <https://www.dmusd.org/Page/8772>.

2. The COC has received reports, updates, and information concerning Measure MM and reviewed project expenditures made on projects authorized under Measure MM.

The COC has received various reports (both written and oral), including, but not limited to, construction and project timelines, has received written and oral reports on proposed expenditures relating to the Measure MM Series A Bonds funds. Those reports and documents are briefly described in the approved Minutes of meeting(s) and in the handouts presented to the COC, as described above.

The COC notes that the initial series of general obligation bonds issued pursuant to the Measure MM bond authorization* were delivered in October, 2019, and, as such, there were no proceeds of such bonds held during the 2018-19 Fiscal Year. Information and findings concerning Measure MM bond funds will be provided in the COC Annual Report for Fiscal Year 2019-20.

A complete list of the reports provided to the COC is available at the School District offices for public review upon request. Information on certain COC handouts and documents is also located on the COC Website (see "Additional Materials").

3. The COC Expects to Visit Schools and Project Sites.

It is the expectation of the COC that school site and project sites will be visited by the COC as Measure MM bond-funded projects move into construction. No such visits were conducted by the COC during the 2018-19 Fiscal Year.

* The Del Mar Union School District issued its \$55,285,000 General Obligation Bonds, 2018 Election, Series 2019A on October 16, 2019.

4. Measure MM Bonds funds expenditures (Education Code Section 15278(b)(1)).

During Fiscal Year 2018-19 there were no proceeds of Measure MM Bond proceeds available or expended.

The specific projects authorized by Measure MM are posted on the COC website at: <https://www.dmusd.org/Page/8675>

Construction updates on the Measure MM projects can be found at: <https://www.dmusd.org/Page/8739>

5. No Measure MM monies have been spent on teacher/administrator salaries or other school operating expenses (Education Code Section 15278(b)(2)).

During Fiscal Year 2018-19 there were no proceeds of Measure MM Bond proceeds available or expended.

The text of Measure MM includes the following wording:

“TAXPAYER PROTECTIONS: The following taxpayer protections are specifically provided in this Bond Measure and by law:

- Bond funds shall be used only for the school facilities projects identified herein, and **not for any other purpose.**
- Requirements of the California Government Code concerning **the use of, and accounting for, the expenditure of bond proceeds** shall be complied with as directed by the Governing Board of Trustees of the District.
- As required by law, an **Independent Citizen’s Oversight Committee** shall oversee expenditures of bond funds, and related matters, and shall report to the Governing Board of Trustees and communicate with the public on such expenditures.
- As required by law, the School District shall conduct **annual financial audits and performance audits** (using independent auditors) for all bond funds.
- Bond Funds **shall not be used** for teacher or non-construction related administrator salaries or other non-construction related operating expenses.”

6. Audit Reports reviewed, received and filed with the COC.

During Fiscal Year 2018-19 there were no proceeds of Measure MM Bond proceeds available or expended. As such no audit reports for this period have been prepared.

The required performance and financial audits for Measure MM bond proceeds will commence with Fiscal Year 2019-20.

7. The COC has received all necessary and requested technical and administrative assistance from the School District (Education Code Section 15280).

Under the requirements of Education Code Section 15280, the District is required to provide the COC with all necessary technical and administrative assistance without expending Measure MM bond funds. The District has made presentations to the COC, provided documents and information as set forth herein, and has provided necessary and requested architectural, construction management, legal and planning support and assistance to the COC. Based on the foregoing, and the documentation and information provided to the COC, as referenced herein, the COC has found that the District has provided all necessary and requested technical and administrative assistance.

8. COC Website is operating and includes all required documentation and information (Education Code Section 15280(b)).

The COC internet website is operated and maintained by the District on behalf of the COC and is currently located at <https://www.dmusd.org/Page/8772>. Information relating to the COC, its activities and documents can be viewed at the COC website. This includes minutes of the COC meetings, lists of documents received by the COC, and other reports issued by the COC, which will include this Annual Report following its adoption.

9. Based on the foregoing, the Del Mar Union School District is in compliance with the requirements of Article XIII A 1(b)(3) of the California Constitution.

IV. CONTACT INFORMATION:

Comments, questions and suggestions can be forwarded to the COC through the School District at the following address:

Del Mar Union School District
11232 El Camino Real
San Diego, CA 92130-2657

Attn: Ms. Cathy Birks, Assistant Superintendent, Business Services
Telephone: (858) 755-9301
Facsimile (858) 523-6114

or on the COC website by e-mail.

Dates, times and location(s) of COC meetings can be found on the COC website. Members of the public are invited to attend.

ADOPTED, SIGNED AND APPROVED BY THE DEL MAR UNION SCHOOL
DISTRICT CITIZENS' OVERSIGHT COMMITTEE ON _____, 2020.

Ira Sharp, Clerk